

The Warren Library Association “the Library” is committed to providing open access to collections, programs, facilities, and resources in a welcoming and safe environment. To support a positive experience for everyone, visitors are expected to follow these guidelines.

Please do **not**:

- Break any laws while on Library property.
- Display or share sexually explicit or suggestive material on any device.
- Bring weapons of any kind into the Library.
- Engage in disruptive, offensive, unsafe, or interfering behavior, including excessive displays of affection.
- Use tobacco products, e-cigarettes, or vapes anywhere on Library property.
- Possess, consume, or distribute alcohol or illegal drugs on Library property.
- Eat or drink in areas where it is not allowed.
- Damage, misuse, or interfere with Library equipment.
- Harass, intimidate, annoy, follow, or stare at patrons or staff.
- Use loud, abusive, or profane language.
- Leave a child or vulnerable adult unattended.
- Use computers, spaces, or programs intended for children or teens unless you are accompanying a child or have a legitimate need to access those materials.
- Photograph, film, or record patrons or staff without their permission - in accordance with the Library’s Photography, Filming, and Videography Policy.
- Enter the Library with poor hygiene or unsanitary belongings that disrupt others’ use of the space.
- Enter without shoes or without clothing covering both upper and lower torso.
- Remove shoes or clothing inside the Library.
- Bring animals other than service animals.
- Enter staff-only or non-public areas.
- Use bicycles, skates, skateboards, or similar items inappropriately on Library property.
- Bathe, shave, or wash clothes on Library property.
- Violate the Library’s computer and internet use policy.
- Block aisles, shelves, entrances, or leave personal items unattended.
- Use someone else’s Library card without their permission.
- Remove Library materials without checking them out.
- Post notices, distribute leaflets, solicit, sell, fundraise, campaign, lobby, conduct surveys, petition, or proselytize without authorization from Library Administration.

Compliance

Patrons must follow all Library policies and any reasonable request from staff intended to prevent disorderly or disruptive behavior. Violations may result in removal from the building or suspension of Library privileges.

Consequences for Infractions

First Infraction

- Warning from staff
- *If the behavior disrupts others:* Immediate removal for the rest of the day

Second Infraction

- Warning
- Removal for the rest of the day
- Given a copy of this policy

Third Infraction

- One-month expulsion
- Certified letter with notice and a copy of the policy
- Re-entry allowed only after signing the policy
- Board of Directors notified at next meeting

Fourth Infraction

- One-year expulsion
- Certified letter with notice and a copy of the policy
- Board notified at next meeting
- Re-entry only if the Board approves a written request for reinstatement

Fifth Infraction

- Permanent expulsion
- Certified letter issued; copy sent to Warren City Police
- Board notified at next meeting
- Case documented permanently

Immediate Police Involvement

Police will be called and expulsion will be immediate if the infraction:

- Is criminal
- Threatens or endangers others
- Damages property
- Challenges or interferes with staff's authority to enforce policy

Acknowledgment

I have read and understand this Behavior Policy and agree to abide by it.

Signature

Date